

**MONTGOMERY COUNTY FIRE AND RESCUE COMMISSION**  
**HUMAN RESOURCES, SAFETY AND TRAINING COMMITTEE**  
**MEETING**  
**SEPTEMBER 11, 2000**  
**EOB 12<sup>TH</sup> FLOOR CONFERENCE ROOM**

COMMITTEE MEMBERS PRESENT:

Chair Commissioner Anita Powell  
Commissioner Len Marco  
Deputy Chief Lowell Jackson, DFRS  
Marcine Goodloe, MC Fire Board

OTHER ATTENDEES:

Gordon A. Aoyagi, MCFRS  
Chief David Dwyer, DVFRS  
Neil A. Shorb, MCFRS  
George Giebel, MCFRS  
Annette Cheng, MCFRS

**1. Call to Order – Chair Powell**

The Human Resources, Safety and Training Committee meeting was called to order by Committee Chair Powell at 5:15p.m. in the EOB 12<sup>th</sup> floor conference room.

**2. Approval of Minutes of August 7, 2000 Meeting**

**A MOTION was made by Ms. Goodloe to approve the minutes of the Human Resources, Safety and Training Committee minutes of August 7, 2000. MOTION SECONDED by Commissioner Marco and PASSED unanimously.**

**3. Updates**

• **Medical Standards**

Commissioner Carr was absent from the meeting. Ms. Goodloe reported that she made a presentation on the medical standards for EMS volunteer providers only at the Fire Board meeting. Ms. Goodloe and Duty Chief Larson will start the initial interview for the MEDTOX study at Wheaton Volunteer RS on 9/16 and at Gaithersburg-Washington Grove VFD on 9/17. She advised that Mr. Gene Carmean from MEDTOX will be in town soon.

• **Safety**

Commissioner Marco reported that Fire Administrator Aoyagi appointed Captain Michael Prete to serve as facilitator for the System Safety Committee. Captain Prete is replacing Assistant Chief McGary.

Commissioner Marco reported that the Committee is reviewing a number of issues such as

injury losses, reflective clothing for visibility, reduction of number of backup accidents, HIV protection, facial and eye protection, budget impact, and operational impact.

Commissioner Marco also reported that the Driver Training Manual is making progress but will not be complete until January 2001.

Ms. Goodloe inquired about the safety officer program that Chief Dwyer mentioned at the Fire Board meeting. Fire Administrator Aoyagi stated that a consultant from Willis Corroon recommend the MCFRS look at a corporate safety model by which the designated officer is a member of the organization and is responsible for both occupational and operational safety. Ms. Goodloe asked if the concept included volunteers, Fire Administrator Aoyagi replied yes – probably for evenings and weekends.

Commissioner Marco noted that addition training would be necessary.

- **Wellness Initiative**

Commissioner Marco reported that the Subcommittee received two additional proposals on treadmills at low cost.

Fire Administrator Aoyagi reported that the corporations may use their allocation of \$5,000 in the 508 funds to purchase this exercise equipment.

- **Montgomery County Fire and Rescue Community Outreach and Safety Day**

Fire Administrator Aoyagi reported that approximately 1500 people attended the Fire and Rescue Expo 2000. 550 bike helmets were distributed to the children at the Children Safety Village; 96 child safety seats were inspected, and 36 new car seats were distributed.

Committee Chair Powell reported that there was no recruitment and entertainment advertisement on the MCFRS website.

Deputy Chief Jackson suggested the Committee establish a day for critique next week.

#### **4. Report on Training status**

Ms. Goodloe suggested that since Duty Chief Larson is ill tonight, discussion on this item should be deferred to next month's HRST meeting.

Committee Chair Powell invited District Chief Clemens to attend next month's HRST meeting to discuss the status of training issues.

#### **5. Update on LOSAP study**

Fire Administrator Aoyagi reported that Mr. Riffe of Corporate Development Services is reviewing the draft of the scope of work for the LOSAP study.

Committee Chair Powell instructed that Fire Board Delegate Goodloe review the draft before it goes out to bid.

Committee Chair Powell thanked Deputy Chief Jackson and Ms. Goodloe for all their hard work in developing the Fire and Rescue Expo 2000.

**A MOTION was made by Ms. Goodloe to adjourn the meeting. MOTION SECONDED by Commissioner Marco and PASSED unanimously.**

The meeting was adjourned at approximately 6:30PM.